

## TRANSCRIPT / REFERENCE LETTER PROCESSING FEE

LONDON/UK	₦11,000
GHANA	₦ 12,500
WEST AFRICA	₦ 13,500
WESTERN EUROPE	₦ 13,000
U.S.A & CANADA	₦ 12,500
SOUTH AFRICA	₦ 15,200
REST OF AFRICA	₦ 16,500
MIDDLE EAST & EASTERN EUROPE	₦ 16,700
ASIA & AUSTRALIA	₦ 16,000
LATIN AMERICA	₦ 21,500

PLEASE NOTE THAT THE FEE ABOVE IS INCLUSIVE OF COURIER COST

CERTIFIED TRUE COPY OF CERTIFICATE

THREE THOUSAND NAIRA (₦ 3000.00) EACH COPY. THE FEES DOES NOT INCLUDE COURIER COST

METHOD OF APPLICATION FOR TRANSCRIPT AND REFERENCE LETTERS

APPLICATION FOR TRANSCRIPT AND REFERENCE LETTERS SHOULD BE ADDRESSED TO THE DIRECTOR-GENERAL, NIGERIAN LAW SCHOOL, ABUJA. THE APPLICATION SHOULD CONTAIN THE FOLLOWING DETAILS.

A. LETTER OF APPLICATION

1. NAME OF APPLICANT (SURNAME FIRST)
2. APPLICANT'S SESSION AT THE NIGERIAN LAW SCHOOL I.E YEAR OF ADMISSION
3. YEAR OF CALL TO THE NIGERIAN BAR

4. ADDRESS/INSTITUTION TO WHICH TRANSCRIPTS OR REFERENCE LETTERS ARE TO BE SENT

PLEASE NOTE THAT TRANSCRIPTS WILL NOT BE SENT FOR APPLICANT'S PERSONAL USE.

**B PAYMENT**

1. PRESENT APPLICATION LETTER TO THE EXAMS AND RECORDS UNIT, NIGERIAN LAW SCHOOL, ABUJA
  
- 2 MAKE PAYMENT TO COUNCIL OF LEGAL EDUCATION ON THE REMITA /CBN PAYMENT GATEWAY AT ANY COMMERCIAL BANK IN NIGERIA OR THROUGH ELECTRONIC TRANSFER.

THE SERVICE/PURPOSE IS-TRANSCRIPT.

FIRST TIME APPLICANTS WILL BE REQUIRED TO PAY AN ADDITIONAL SUM OF ₦10,000 FOR 50<sup>TH</sup> ANNIVERSARY.

FOR SUBSIQUENT APPLICANTS, EVIDENCE OF THE FIRST PAYMENT OF ₦10,000 WILL BE REQUIRED.

**NOTE: APPLICANTS NEED NOT BE PHYSICALLY PRESENT TO PROCESS THEIR REQUESTS.**

**APPLICATION LETTERS AND EVIDENCE OF PAYMENT (RRR) CAN BE FORWARDED TO THE DIRECTOR-GENERAL, NIGERIAN LAW SCHOOL, BWARI, ABUJA**

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